

# St. Xavier's College, Mumbai, Inclusive Education Accommodation Form - Junior College 2026-27

St. Xavier's College is committed to Inclusive Education for all students on campus. To ensure smooth and effective delivery of services, it is mandatory for all Students with Disabilities at Degree College to fill out the Inclusive Education Accommodation Form. Deadline to submit the form as per notices to be followed strictly. Delays will not be permitted.

The accommodation forms are filled out for the entire academic year at the beginning of the year (for both semesters). However, at the beginning of the second semester students must get the new subjects entered in the letter to facilitate ease in availing services. In exceptional cases where an unaccounted need arises in the middle of the year, the student is to reach out to the Coordinator for Students with Disabilities to make changes. Please note that middle-of-the-semester modifications will only be permitted if truly required.

In using these procedures and forms, it is essential to remember that the college and the student need to work together so that the quality of accommodations meets disability-related needs of the student. This is a joint responsibility between each student and the College. Students must ensure that the process is completed on time and in case of any queries about filling out the form, contact the Coordinator for Students with Disabilities immediately. Any delays in not meeting the deadline for submission will be taken as the student not needing any accommodation. It should be remembered that if the student has not filled out the accommodation intake form, the College is not mandated to provide any accommodation services. Please also note that the College strives to provide these services to the best extent possible. Hence there might be times when, because of various difficulties, all the services may not be possible. In case of non-availability of any approved accommodation, it is the student's responsibility to immediately bring the same to the notice of the Coordinator for Students with Disabilities.

The academic and examination provisions are available for students with disabilities as per the [Government of Maharashtra GR dated 16 October 2018](#).

Further, it is noted that all disciplinary and other rules of the college apply to all students, including students with disabilities. Student may select from below the accommodations that are required for them during the academic year.

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\* Indicates required question

## Basic Information

1. **Name \***

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2. Year of study and division \*

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3. Roll No.

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4. Email ID \*

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5. Contact No. \*

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6. WhatsApp Contact No. \*

*Mark only one oval.*

Same as above

Other:  
\_\_\_\_\_

7. Subjects \*

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8. Upload Disability Certificate/UDID card \*

Files submitted:

9. Disability Type \*

*Check all that apply.*

- Locomotor including Orthopedic Disability
- Leprosy Cured
- Cerebral Palsy
- Dwarfism
- Muscular Dystrophy
- Acid Attack Victims
- Blindness
- Low-Vision
- Hearing Impairment (deaf)
- Hearing Impairment (hard of hearing)
- Speech and language disability
- Intellectual Disability/Slow Learners
- Specific Learning Disabilities
- Autism Spectrum Disorder
- Mental Illness
- Multiple Sclerosis
- Parkinson's Disease
- Haemophilia
- Thalassemia
- Sickle cell disease
- Multiple disabilities including Deaf-Blindness

10. Any other medical condition that the college should know about? Please specify.

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**11. Examination accommodations used for the last examination \***

*Check all that apply.*

- compensatory time
- spelling concessions
- scribe (writer)
- reader
- calculator/talking calculator
- magnifier
- Other: \_\_\_\_\_

**12. Current Study Practices**

\_\_\_\_\_

**13. What is your preferred way of reading books and textual content? \***

*Check all that apply.*

- Print books
- Braille
- Large font
- Audio books
- E - books
- Reader
- Simplified bulleted content
- Other: \_\_\_\_\_

## 14. What is your preferred way of writing? \*

*Check all that apply.*

- pen and paper
- Braille
- Computer with screen reader
- Large font
- Writing with magnifier
- Computer with screen magnifier
- Handwriting - Pen and Paper
- Computer
- Other: \_\_\_\_\_

## 15. What is your preferred way of studying?

*Check all that apply.*

- Self-study
- Studying in groups
- Study with a tutor
- Other: \_\_\_\_\_

## 16. What is your preferred way of lab work?

*Check all that apply.*

- Use of Assistive Technology (AT)
- Use of lab partner
- Self without assistance
- Other: \_\_\_\_\_

## 17. Current use of AT: Please mention which Assistive Technologies (AT) you use currently.

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18. What AT you already own/have?

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19. Mobility preference

*Check all that apply.*

- Use of white cane independently
- Need for sighted guide
- Use of manual wheel chair independently
- Use of electrical wheel chair
- Use of wheel chair with assistance
- Use of crutches
- Other: \_\_\_\_\_

20. If opted for wheelchair kindly specify whether you already own one? If not which type of mobility device would you need?

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21. Living preference: Independent/with assistant (for out of town students).

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**Section II: Examination Provisions**

Examination provisions for students with disabilities for Junior College are as per HSC Board guidelines of 16th October 2018.

For Students with disabilities who fail to clear, a concession of 20 marks for a single subject or 20 marks divided totally amongst all subjects would be given to a student who fails his/her examinations (11th and 12th Standard).

## 22. Written Examination \*

*Mark only one oval.*

- Writing on own
- scribe
- reader
- computer
- Other:  
\_\_\_\_\_

## 23. Calculator \*

*Mark only one oval.*

- Yes
- No
- NA

**In-Classroom and Out of Classroom Support**

**\*Note:** The volunteer (in classroom and out of classroom) services may be facilitated along with the Student Inclusion Cell (SIC)—the student body on campus that works towards campus inclusion and accessibility. If a student opts for these services, the coordinator for students with disabilities will share basic details and volunteer requirement of this student with the SIC. If students opt for these services, they consent to this information being shared with SIC. If a student has any concerns, please share them with Coordinator for Students with Disabilities - Ms. Shalini Dubey at [swdc@xaviers.edu](mailto:swdc@xaviers.edu).

**In-classroom**

## 24. Select in-classroom support options from below

*Check all that apply.*

- record the classroom lectures to make notes from the recordings (based on teacher permission)
- a class buddy to take down notes during class and share the same during or after class (subject to availability)
- a lab buddy for laboratory work
- Closed Captions enabled during online classes/for audio content
- study material in accessible formats to read them with screen reader before/after class (teacher dependent to provide either notes/PPTs or other study resources for ensuring access directly to student or have the same converted through the XRCVC)
- human note taker (only offered to special cases on approval)
- a sign language interpreter (?)
- transcription software to make classroom audio accessible
- laptop/tab for taking down notes (student's own)
- Other...
- Other: \_\_\_\_\_

### **Out of Classroom (Teaching Learning)**

25. A student teaching assistant assigned for out of class reinforcement and learning. \*

*Mark only one oval.*

Yes

No

Other:  
\_\_\_\_\_

26. Frequency of the assistance for teaching and subjects
- \_\_\_\_\_

27. A student teaching assistant for working on projects/assignments/presentations (including library research and reading).

This is need based and the student must reach out to the co-ordinator well in advance.

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28. A reader.

*Mark only one oval.*

Yes

No

Other:

\_\_\_\_\_

29. If opting for reader please indicate the frequency of support needed.

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30. Special educator for out of class reinforcement and learning (this facility is subject to availability)

*Mark only one oval.*

Yes

No

### 31. Compensatory Skills

*Check all that apply.*

- Screen reader
- Screen magnifier
- Screen magnifier with reader
- STEM on computer
- Graphing and calculations
- Activities of daily living
- Orientation and mobility
- Remediation for students with learning disability
- Lip reading
- Other: \_\_\_\_\_

### 32. Which assistive technology would be useful/needed for learning?

Screen Reader, Screen Magnifier, OCR Software/Hardware, Video Magnifier, Remediation Software, Refreshable Braille Reader, Modified keyboards/joysticks, Screen readable Citation software like Endpoint, any other.

\_\_\_\_\_

### **Accessible Content**

33. Please state which of the following formats you would like content to be made available for you.

(\*These resources will be made available to the maximum extent possible. If you have not received accessible content directly from the teacher, please share the same immediately with XRCVC to enable timely conversion and availability. Send any material to be converted to Ms. Shalini Dubey).

*Check all that apply.*

- E-copy
- Easy to read content
- Braille
- Audio
- Tactile diagrams
- Audio visuals with subtitles/transcript
- Audio visuals with audio description
- Other: \_\_\_\_\_

### **Accessible Infrastructure**

34. Please select which of these provisions you would like:

*Check all that apply.*

- Classroom to be relocated to the ground/first floor (only for students with locomotor disabilities)
- Access to the lift (only for students with locomotor disabilities)
- hostel room to be allocated in an accessible block with accessible washroom. (only for students living in campus hostel)
- permission to allow a caretaker to accompany in college (for students with severe physical disabilities who need physical care)
- Other: \_\_\_\_\_

### **Specific Request**

- 35. Students can specify any requests not listed in this form. The college will try to accommodate these requests if feasible.

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