

END SEMESTER EXAMINATION OCT - 2017

29TH SEPTEMBER TO 14TH OCTOBER 2017

FOR ATTENTION OF STUDENTS WITH DISABILITES

End Semester Exam Seating will be as follows:

MORNING SESSION (8.00 A.M. TO 10.55 A.M.):

FYBA/BSc/BMM/BMS/BSc-IT/BVOC/TYBA

Knowledge Centre Lab – 1 (KC-1)*: Students using computers and
Students writing on their own.

Psychology Lab (above the library): Students with writers.

Principal's waiting room: Oral exam.

*** On 14th Oct 2017, all students from KC-1 will be seated in the Language Lab.**

MID MORNING SESSION (10.30 A.M. TO 1.25 P.M.):

SYBA/SY & TY- BSc/BMM/BMS/BSc-IT/BVOC

Knowledge Centre VC Lab (VC Lab)*: Students using computers and
Students writing on their own.

Seminar Room: Students with writers.

*** On 3rd Oct 2017, all students from VC Lab will be seated in Language Lab.**

Date: 28th September 2017

Marazban Kotwal
College Controller of Examinations

END SEMESTER EXAMINATION OCT - 2017

29TH SEPTEMBER TO 14TH OCTOBER 2017

MORNING SESSION (8.00 A.M. TO 10.55 A.M.)

FYBA/BSc/BMM/BMS/BSc-IT/BVOC/TYBA

**Knowledge Centre Lab – 1 (KC-1): Students using computers and
Students writing on their own.**

FYBA (10)	FYBSc (02)	FYBSc-IT (01)	FYBMS (01)	FYBVoc (04)
171041	172240	175065	174040	171223
171132	172319			179536
171144				179539
171159				179527
171225				
171237				
171278				
171286				
171336				
171382				
TYBA (09)		Total allotted: 27		
151044				
151073				
151124				
151126				
151331				
151137				
151206				
151239				
151373				

*** On 14th Oct 2017, all students from KC-1 will be seated in the Language Lab.**

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MORNING SESSION (8.00 A.M. TO 10.55 A.M.)

FYBA/BSc/BMM/BMS/BSc-IT/BVOC/TYBA

Psychology Lab (above Library): Students using writers

FYBA (05)	FYBMM (01)	TYBA (08)
171327	173032	151099
171337		151152
171139		151178
171149		151225
171361		151251
		151253
		151313
		151418
Total allotted: 14		

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MID-MORNING SESSION (10.30 A.M. TO 1.25 P.M.)

SYBA/SY and TY BSc/BMM/BMS/BSc-IT/BVOC

**Knowledge Centre VC Lab (VC Lab): Students using computers and
Students writing on their own.**

SYBA (08)	SYBSc (02)	SYBSc-IT (01)	SYBMM (01)	SYBMS (04)	SYBVoc (03)
151244	162199	165019	164009	174502	169213
161093	162351	165086			169218
161113					169232
161148					
161211					
161213					
161304					
161335					
			TYBMM (01)	TYBMS (01)	
			153047	154007	
Total allotted: 19					

*** On 3rd Oct 2017, all students from VC Lab will be seated in Language Lab.**

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MID-MORNING SESSION (10.30 A.M. TO 1.25 P.M.)

SYBA/SY and TY BSc/BMM/BMS/BSc-IT/BVOC

SEMINAR ROOM (SR): Students using writers

SYBA (04)	SYBMM (01)	SYBVoc (01)
161048	164046	169249
161105		
161133		
161380		
TYBSc (01)	TYBSc-IT (01)	TYBVoc – T (01)
152382	155224	159238
Total allotted: 09		

SPECIAL ROOM - INSTRUCTIONS TO SUPERVISORS

1. All rules as applicable to regular students apply to ‘Students with Disabilities’ (SWD) with respect to entry/exit from classrooms, ID card, use of unfair means during exams, no mobile phones on person, keeping books and bags away during exams etc.
2. Special concessions granted are mentioned on the ‘Accommodation Letter’ and ‘Exam Provision Letter’ carried by the student. All SWD are allowed 20 min extra time per hour (20 min extra in CIA and 40 min extra in ESE).
3. **Supervisors are requested to:**
 - A. Check that the student has entered UID, Course Code and Date on the answer sheet (including those attempting exams on computers).
 - B. Mark the answer sheets as ‘SWD’ with the marker pen provided.
 - C. Attach a copy of the Provision Letter to the answer sheet submitted by the student. (Students are expected to carry a copy of the Exam Provision Letter for every exam).
 - D. In case of any doubt regarding special needs granted, check the ‘Accommodation Letter’ (original copy to be carried by the student). Do not attach the Accommodation Letter to the answer sheet.
 - E. All students are permitted to ask for supplements for rough work/ diagrams etc. They must enter their UID, Course code and Date on these sheets and submit along with the to the main answer sheet.
 - F. For Computer Exams:
 - i. Check that the student is not carrying/ using any USB or Bluetooth device or making use of such other unfair means.
 - ii. Check that student has typed in the UID, Course Code and Date on answer sheet.
 - iii. Warn them against shutting down the computer as their typed in data will be deleted if they do so.
 - iv. When the student wishes to submit the answer sheet, request the Knowledge Centre staff to print the answer sheet for you.
 - v. Mark the answer sheet as SWD with the marker pen and attach the student’s Provision Letter to it. Permit the student to go through the answer sheet to his/ her satisfaction before final submission. Student has to remain in class till this procedure is complete.
 - G. For Oral Exams:
 - i. Recording should begin at the start of exam and end when the exam ends.
 - ii. There should be no interruptions/ stopping of recording from the time the exam starts to the time the exam ends. For technical issues, please contact Exam Committee immediately, and suspend exam till problem is solved.
 - iii. On completion of the oral exam, enter the marks in the marksheet provided and submit the recorder and signed marksheet to the Exam Room.
