FOR THE ATTENTION OF STUDENTS WHO HAVE FAILED/ABSENT/TNG IN ANY COURSE

Students of FY/ SY/ TY who have failed/ absent/TNG in one or more subjects in Semester I, II, III, IV, V & VI held so far (under the autonomous scheme) must apply for the Additional CIA/ End Semester Exams by filling in the application form.

A student who has failed in the CIA (Less than 20 marks out of 40) can do the additional CIA examination (20 marks) conducted by the Departments in February – 2016, and those who have failed in the End Semester Examination (less than 21/60 or 40/100) can do the additional exam in April – 2016 (1st April onwards)

For the CIA Additional unit schedule contact the Department concerned, while the time table for the additional End Semester Exam will be displayed in due course on the Notice Board.

The application form (available at the Exam Centre) duly filled in and verified at the Exam Centre, should be submitted at the Treasurer’s office along with the prescribed fees.

- **Exam Fees: @ Rs.300/- per course** either for the Additional CIA or Additional ESE or Both.

- **Last Date for Application : 29th February, 2016**

  - Time: 10.00 a.m. to 12.30 p.m. & 2.00 p.m. to 3.00 p.m.

  - Attach Xerox copies of mark sheets in which you have failed.

**Note:** Applications received after the due date (till 15th March, 2016) will be charged a late fee of Rs.1000/-. No application will be accepted after 15th March, 2016.

27th January, 2016

PRINCIPAL