

Hostel Admission form link for 2026-27

<https://docs.google.com/forms/d/e/1FAIpQLSd-xOCJi7t9aCp1JCXxZdb-tE3KnSlmYYbTxrClGVaYVVhS5A/viewform?usp=dialog>

SXC (Mumbai) Boys' Hostel

Rules and Regulations

1. The Non-Deposit Fees once paid will not be refunded, under any circumstances. I have read the refund – policy of the Hostel.

2. Heavy electrical appliances are not allowed to be used within the hostel premises.

3. No student is allowed to go beyond the 6th floor of the hostel building.

4. Food trays and plates are not allowed to be left in the hostel premises / passages.

5. Food/other courier service deliveries will have to be collected at the College Gate and not at the Hostel Gate.

6. Consuming tobacco products and alcohol and indulging in any substance abuse are strictly prohibited. If this rule is violated, there would be an immediate dismissal from the hostel.

7. Ragging in any form is strictly prohibited. If this rule is violated, a police complaint would be lodged against the ragger(s).

8. After 10.30 p.m. till 6 a.m. (the following morning), all hostel residents must maintain silence. Hence, visiting other residents' rooms is not allowed during this period.

9. If a hostel student-resident has to take leave from the hostel, he would have to submit a duly filled Leave Application Form to the Hostel Receptionist at least 24 hours in advance. If the said leave exceeds a single night out, written parental permission is a must.

10. The Hostel Gate is closed at 10.30 p.m. and on all working days. However, on Saturdays and on the eve of Public Holidays it will be closed at 12.00 a.m. The College Gate is closed at 12.00 am on all days.

11. Any hostel student-resident who comes into the college campus when the Hostel Gate is closed he will have to spend the night silently in the Canteen Foyer. No entry into the College Campus is allowed after 12.00 a.m. If a hostel student-resident breaks these timings rule more than twice, he would be asked to leave the hostel.

12. In case of any MEDICAL ISSUES during the stay in the hostel, the student must inform a Hostel Official immediately, so that necessary attention can be provided.

13. Keeping in mind the wellbeing of the larger hostel community, when any resident contracts a contagious disease, he will have to stay out of the hostel, till a Medical Fitness Certificate is submitted to the Hostel Office.

14. Visitors are NOT ALLOWED into the hostel premises throughout the duration of the student's stay in the hostel. You may meet the visitor(s) on the Ground Floor of the Hostel.

15. The Hostel Warden is ultimately in-charge for maintaining the discipline in the hostel. Hence, if any disciplinary issue is not covered by these explicit rules and regulations, the Hostel Warden in consultation with the College Principal would decide the course of action to be taken as and when such situations arise.

Cleanliness of allotted Hostel rooms is responsibility of the occupant and the Hostel Management. For hygiene purpose we expect the room to be kept neat and tidy by the student's occupants.

I have read the Hostel's rules & regulations and will abide by what the R & R mandates.

Students Signature
With date

Parents Signature
With date

ST XAVIER'S COLLEGE BOYS' HOSTEL FEE PAYMENT and REFUND POLICY

1. Hostel Fee Payment Guidelines

- 1.1. The Hostel admission will be considered only after the presentation of the receipt of the full payment of the College Admission Fees, issued by the Treasurer's Office of St Xavier's College (Empowered Autonomous Institute), Mumbai.
- 1.2. Once the Hostel Admission is offered, in order to confirm the Hostel seat, the concerned potential resident must pay the full prescribed Hostel Fees (as per the type of room chosen) within 3 days of the Hostel admission offer.
 - 1.2.1. Failure to pay the full Hostel Fee within the stipulated time period will result in the cancellation of the Hostel admission offer.
- 1.3. The Hostel fee has to be paid only through the online Qual Campus Portal using one of the following payment modalities: Net Banking / UPI / Debit Card / Credit Card.
Note: the XIMR and XIC applicants will have to pay through the POS machine kept in the Hostel Office.
- 1.4. Only against the presentation of the downloaded online fee receipt to Hostel Office will the allotted Hostel room key be handed over to the concerned resident by the Hostel Office.
- 1.5. The College Hostel Management Trust (hence forth called Trust) does not offer any instalment facility vis-a-vis the Hostel Fee.

2. Refund Policy

- 2.1. The entire Hostel Residency Fee component, once paid, is deemed to be non-refundable under any circumstances.
- 2.2. Only the Hostel Deposit amount will be refunded in full, by the Treasurer's Office of the Trust, once the Hostel Office confirms that the said resident's application for cancellation of Hostel Admission has been approved by the Hostel Warden.
- 2.3. If any damage charges, that have been notified by the Hostel Warden, have to be paid by the withdrawing resident, it will be adjusted against that resident's Hostel Deposit amount. Note, the amount notified by the Hostel Warden (as per the Hostel Damages reckoner) is not negotiable.
- 2.4. The Treasurer's Office of the Trust will refund the Hostel Deposit through the bank transfer mode.

3. Important Notes

- 3.1. Hostel residents are advised to keep all hostel payment receipts and records safely, at least during their stay in the Hostel.
- 3.2. Any Hostel Fee-related queries / concerns should be reported in writing immediately to the Treasurer's Office of Trust, with a copy of that letter to the Hostel Office.
- 3.3. Hostel Residents opting for a hostel loan may request for the required documents from the Treasurer's Office of the College. However, if the Hostel Fee is not paid within the given stipulated time, the reserved hostel seat will be released and the hostel admission offer will stand cancelled.
- 3.4. Requests for reimbursement of Merchant Discount Rate (MDR) charges on transactions will not be entertained.
- 3.5. In the case of a double payment, resulting from a technical glitch a refund for the excess amount will be initiated by the Treasurer's Office of the Management Trust.
- 3.6. Chargeback cases will not be entertained by the Treasurer's Office of the Trust.
- 3.7. The Trust reserves the right to amend the Hostel Fee structure and the Hostel Refund policy as and when it deems fit.

Declaration:

By paying the Hostel fees, I _____ the Hostel resident of the allotted Room No. _____ agree to abide by the payment terms and refund policy of the St Xavier's College Boys' Hostel, Mumbai.

Resident's Signature
(with date and mobile no.)

Parent's Signature
(with date and mobile no.)